

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – WORK PROGRAMME 2023/24

MEMBERS: Councillors; Elizabeth Smaje (Chair), Bill Armer, Andrew Cooper, Jo Lawson and Shabir Pandor

SUPPORT: Sheila Dykes, Principal Governance and Democratic Engagement Officer

FULL PANEL DISCUSSION		
THEME / ISSUE	APPROACH / AREAS OF FOCUS	OUTCOMES / ACTIONS
1. Leader's Priorities 2023/24	The Leader will set out her portfolio priorities for 2023/24 and later in the municipal year will give an update	<p><u>1 August 2023</u> Deferred until 24 October</p> <p><u>24 October 2023</u> The Leader attended to set out her four core priorities and answered questions from Members. It was agreed that she be invited to return, at an appropriate time, to give an update on progress. It was also noted that the Environment and Climate Change Scrutiny Panel would be looking at climate change and suggested that the points raised on this issue be taken forward by the Lead Member as appropriate.</p>
2. Corporate and Finance & Regeneration Portfolio Holders' Priorities 2023/24	The Portfolio Holders will set out their priorities for 2023/24 and later in the municipal year will give an update	<p><u>1 August 2023</u> Priorities for the Corporate Portfolio were presented, questions answered and comments made.</p>
3. Council Financial Management	<ul style="list-style-type: none"> • Quarterly Financial Management Reports. • Financial management areas of interest to scrutiny: <ul style="list-style-type: none"> - Energy Budgets (August) - MTFP Update (September) - Cost of Living Programme Update (October) - TBC 	<p><u>20 June</u> Regular updates requested in line with financial reporting timescales with additional updates in between the quarterly reporting cycle to allow for scrutiny of any particular areas of financial concern.</p>

continued...

		<p><u>1 August 2023</u> Presentation in respect of a review of the Council's arrangements and budgets for energy. Questions answered and comments made.</p> <p><u>5 September 2023</u> (1) Further information on the position at Quarter 2, the achievability of savings and detail of the re-profiling of the Capital Plan to be provided to Members of the Committee at the earliest possible opportunity. (2) Noted that the following issues were included within the Committee's Work Programme for 2023/24: (i) Procurement and external funding. (ii) The approach to asset management. (iii) IT Strategy.</p> <p><u>24 October 2023</u> Presentation to provide an update on the Work being undertaken as part of the Council's Cost of Living Programme, with questions and comments being invited from Members. It was recommended that the comments be taken on board in future work on this issue.</p> <p><u>5th December 2023</u></p>
4. Performance Management	Scrutiny of the latest performance management reports.	<p><u>5th September 2023</u> Recommended that the issue of transparency of performance management information be taken into account in the consideration of the future approach.</p>
5. IT/Technology Strategy	<ul style="list-style-type: none"> ● Potential for digitisation ● Replacement of telephony system ● Security 	

6. Communications	Pre-decision scrutiny of Communications Strategy	<u>5th December 2023</u>
7. Inclusion and Diversity	Monitoring work, including: <ul style="list-style-type: none"> • Inclusion and Diversity Strategy Pre-decision scrutiny of the revised strategy • Inclusion and Diversity Annual Report 	<u>9th January 2024 (informal)</u>
8. Council Plan	<ul style="list-style-type: none"> • Pre-decision scrutiny in respect of the development, and content, of the latest version of the Council Plan 	<u>20th June 2023 – informal</u>
9. Kirklees Communities Partnership Plan (Crime and Disorder) and Domestic Abuse Strategy	<ul style="list-style-type: none"> • Annual scrutiny of the Kirklees Communities Partnership Plan in accordance with statutory requirement under Section 19 of the Police and Justice Act 2006. (Community Safety Partnerships have a duty to develop a strategic plan to address multi-agency issues affecting quality of life for residents including crime and anti-social behaviour.) <i>(2022 – 2027 Plan endorsed by Cabinet 21.9.22 and adopted by Council 12.10.22)</i> • Kirklees Domestic Abuse Strategy – annual review. <i>(Current strategy 2022 to 2027 – adopted by Cabinet 17.1.23)</i> 	
10. Corporate Safeguarding Policy	<ul style="list-style-type: none"> • Implementation of Policy <i>(adopted by Cabinet 8th March 2022, Council 13th July 2022)</i> • Further to the rollout of the refreshed policy; how it has worked in practice, the outputs, and feedback on training (OSMC 15-2-22) 	
11. Local Flood Risk Management	<ul style="list-style-type: none"> • Annual Review of the Council’s Flood Risk Management Plan, including progress against the Action Plan. <p style="text-align: right;">continued...</p>	<u>5th December 2023</u>

	<ul style="list-style-type: none"> Pre-decision scrutiny of revised Local Flood Risk Management Strategy (OSMC 7-3-23) 	
12. Kirklees Active Leisure	<ul style="list-style-type: none"> Briefing on the not-for-profit charity that manages ten leisure facilities throughout Kirklees, including the review taking a strategic approach to the future leisure centre offer 	<p><u>1st August 2023</u></p> <p>(1) Views of the Committee to be sought during the review consultation period and that the results of the analysis of the different models of operation be provided to members of the Committee when available.</p> <p>(2) Recommended that the importance of the links with health and wellbeing be acknowledged.</p> <p><u>5th December 2023</u></p>
13. Procurement	<ul style="list-style-type: none"> Challenges and future plans 	<u>9th January 2024</u>
14. Asset Management	<ul style="list-style-type: none"> Pre-decision scrutiny of Asset Management Strategy, including proposals for engagement 	<p><u>24th October 2023</u></p> <p>The Committee received a report which provided a summary of the approach to property asset management, and the use of good practice in developing and bringing forward the Council's Corporate Property Strategy</p> <p>It was resolved that the strategy be brought back to the Committee for further consideration at an appropriate point.</p>
15. People Strategy/People Management	<ul style="list-style-type: none"> Impact for/on transformation 	<u>9th January 2024</u>
16. Overview of Scrutiny Work Programmes	<p>Maintain an overview of the Work Programmes of the four Panels:</p> <ul style="list-style-type: none"> Children's Environment and Climate Growth and Regeneration Health and Adult Social Care <p>and receive regular updates from Lead Members</p>	<p><u>1st August 2023</u></p> <p>Panel Work Programmes for 2023/24 endorsed.</p> <p>Lead Member Updates:</p> <p>Children and Health & Adult Social Care - 5th September 2023</p> <p>Growth & Regeneration and Environment & Climate Change – December 2023</p>

17. Social Isolation/Loneliness	Scrutiny work in relation to social isolation and loneliness, with specific reference to the impacts of the Covid-19 pandemic: <ul style="list-style-type: none"> • Focus on evidence relating to young people. • Production of final report 	
18. West Yorkshire Joint Services – Activity in Kirklees	Director to attend to give members a briefing on the work being undertaken by WYJS with a focus on work in Kirklees by WYJSC	<p><u>24th October 2023</u></p> <p>The Director of West Yorkshire Joint Services (WYJS), attended the meeting and gave a presentation about the work of the organisation, with a particular focus on work within Kirklees. A briefing note had been included with the agenda for the meeting which explained that WYJS delivered a number of shared services, including a number of statutory services, on behalf of the five West Yorkshire Councils.</p> <p>The Director was thanked for the presentations and it was requested that copies of the ‘Little Book of Big Scams’ be shared with the Committee.</p>
19. Mental Health Services for Older People – JOHSC Establishment		<p><u>5th September 2023</u></p> <p>Agreed that the nominations for Kirklees representation on the Joint Health Overview and Scrutiny Committee, with Calderdale and Wakefield Councils, should be sought from the main political groups (Labour, Conservative, Liberal Democrat, Green) on the basis of 1:1:1:1.</p>

LEAD MEMBER BRIEFING ISSUES

THEME/ISSUE	APPROACH / AREAS OF FOCUS	LEAD OFFICER/NOTES
1. Risk	Risk reports circulated to Members of OSMC for consideration prior to each meeting.	Briefings held with the Council’s Head of Risk on regular basis in line with risk reporting schedule.
2. Performance Reporting	Performance reports circulated to Members of OSMC for consideration prior to each meeting	

3. Budget Engagement		LM Briefing 15-11-23
4. Innovative Working in Kirklees		LM briefing tba
5. Corporate Landlord Function	Challenges and future plans	LM Bfg 31-8-23
6. Challenges to Delivery		LM briefing tba
7. Grant Funding Distribution to Anchor Organisations	Update on contract, including locality plans to be shared	Briefing note to be provided.
8. Regional Working	<p>Including:</p> <ul style="list-style-type: none"> - The mechanics of how Kirklees is working with the WYMCA and the relationship between the two. - Funding streams and Kirklees approach - How funding bids are considered - The project plan <p>To include:</p> <ul style="list-style-type: none"> • Meetings with Kirklees Members of WYMCA Scrutiny Committees • Funding and Kirklees' approach 	
9. Primary Care Networks and Local Health Improvement	Approach to engagement and communication with Ward Councillors on arrangements that span more than one ward such as PCNs and schools as community hubs.	Information awaited re future PCN landscape (role of wider teams involved with primary care and development of place-based approach to health outcomes, CG&AC)
10. Armed Forces Covenant	Monitor the Council's work in relation to the Armed Forces Covenant.	<p><u>20th June 2023</u></p> <p>Committee noted the update on the work of the Kirklees Armed Forces Board, including the ongoing work with partner and voluntary organisations including the budget position, welcomed the work with housing services to help Armed Forces Personnel navigate the housing processes welcomed and recommended that:</p> <ul style="list-style-type: none"> - A survey be developed to hear the voice and understand the need of Armed Services personnel locally - Discussions be undertaken with health organisations to allow the Council to understand how they are working with the Covenant. - Statistical information relating to the take up of e-learning training be provided in future updates to the Committee.

11. Data and Insight Strategy	Update	
12. Libraries Service	Update	LM Briefing 25-9-23